REGISTRATION FORM

Concrete technology & construction: e-learning SCT 41 & 42

The Concrete Institute (School of Concrete Technology)
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Website: www.theconcreteinstitute.org.za • PO Box 168, Halfway House, 1685, Midrand, South Africa

To register for a course, please complete this form and e-mail to the Course Organiser. You may also download the registration form from our website at *http://www.theconcreteinstitute.org.za*

I wish to attend the following course: Please tick the appropriate box

SCT 41 General Principles	☐	SCT 41 Workshop	☐
SCT 42 Practical Applications	☐	SCT 42 Workshop	☐
Re-examination in SCT 41	☐	Re-examination in SCT 42	☐

(Exams are written in Midrand only)

Where did you hear about us:

Facebook ☐ LinkedIn ☐ Twitter ☐ Internet ☐ Word of Mouth ☐

It is imperative that all fields are completed. Without completion, we cannot process registrations.

Delegate's Details

Title & initials ☐☐☐ ☐☐☐ Surname ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

First Name ☐☐☐☐☐☐☐☐☐☐☐☐ ID number ☐☐☐☐☐☐ ☐☐☐☐ ☐☐☐
(as per ID book) *(Registration will only be accepted with a copy of Delegates ID or Passport)*

Sex: M ☐ F ☐ Tel no H ☐☐☐ ☐☐☐ ☐☐☐☐

Date of Birth ☐☐☐☐ ☐☐ ☐☐

Tel no W ☐☐☐ ☐☐☐ ☐☐☐☐

E-mail..... Cell no ☐☐☐ ☐☐☐ ☐☐☐☐

Educational Qualifications: Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | Other

Tertiary Qualifications.....

Trade/occupation .....

Contact details of person responsible for sending you on course

Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Position in Company ☐☐☐☐☐☐☐☐☐☐

Tel no W ☐☐☐ ☐☐☐ ☐☐☐☐

Cell ☐☐☐ ☐☐☐ ☐☐☐☐ E-mail .....

Signature of person responsible for sending you on course: ..

Please complete overleaf

It is imperative that all fields are completed. Without completion, we cannot process registrations.

Invoicing Details **Invoice required** **Yes** ☐ **No** ☐

Name of Person responsible for payment

Position in Company E-mail .....

Tel no W

Company Name .....

Company Postal Address .....

Company VAT No.

METHOD OF PAYMENT **Payment, or proof thereof must be received prior to the training**

Cash		Bank Deposit		EFT	

IMPORTANT INFORMATION

All fees are payable in advance

- Registration is only confirmed on receipt of full payment.
- Customers will be invoiced on request.
- All invoices must be paid within 30 days of receipt.
- Workshop will be presented via Zoom.
- Times will be communicated upon registration.
- Exam hours are from 11h00 to 14h00.
- The School reserves the right to postpone, cancel or change the venue of courses should the need arise. Full fees will be refunded on request.

Cancellations

- Cancellations of a confirmed booking five or more business days prior to the course, we will levy cancellation charges of 50% of the course price, subject to any applicable law.
- Cancellations less than five business days prior to the course and non-attendance will result in a charge of 100% of the course price, subject to any applicable law.

Payment

- Electronic transfer or direct deposit into our bank account, must be validated by an e-mailed copy of the transaction slip clearly identifying the deligate(s), course and your company name to ensure that your payment is correctly allocated. Please include the reference number reflected on your quotation.

Banking details: Standard Bank Branch code: 00 11 55 Account No: 202 493 784
Branch: Midrand Swift code: SBZAZAJJ

I have read and understood the above: SIGNATURE .....

NAME IN BLOCK LETTERS .....

(All queries related to the examination scripts and or examination remarking must be dealt with ICT (London) directly.)